

Record of Officer Decision

Award of contract to Civica Limited (Civica on Demand)

Decision Taker and Date Decision Taken:

Head of Corporate Finance, in consultation with the Cabinet Member for Housing and Finance on 19 May 2025.

Summary of Matter or Issue Requiring Decision:

Award of contract to Civica Limited (Civica on Demand).

Decision Taken:

To award the contract.

Summary of Reason(s) for Decision Taken:

Need for additional resource and track record of supplier in delivering these requirements.

Summary of Alternatives or Options considered and rejected and Background Papers:

Due to the nature of the requirement no alternatives or other options were considered.

Details of any conflict of interest and dispensation granted to the Officer taking the decision or by any Member of the Council in delegating responsibility for any specific express delegation:

None

Implementation:

Formally award contract and issue contract documents for signing.

A copy of this decision and any supporting documentation considered by the Officer taking this decision may also be available for inspection by the public at the Council's officers or posted upon payment of any copying and postage charges. Any member of the public wishing to take up either of these options is asked to please ring (01803) 207087 or email governance.support@torbay.gov.uk

Signed: _____ Date: _____
(Head of Corporate Finance)